

## DIRECT DEBIT INSTRUCTION

Originator's Identification Number:	<b>Please fill in the whole form and return to:</b> Blaenau G Email / E-bost: <a href="mailto:revenues@blaenau-gwent.gov.uk">revenues@blaenau-gwent.gov.uk</a>
1. Name and full postal address of your Bank or Building Society Branch	
2. Names of Account Holder(s):	
	<b>6. Instruction to your Bank or Building Society</b> Please pay Blaenau Gwent County Borough Council Direct Debits from the account detailed on this instruction subject to the Safeguards assured by the Direct Debit Guarantee. Signature(s): Email Address: Tel No: <span style="float: right;">Date:</span>

**Banks or Building Societies may refuse to accept Direct Debits from some types of accounts. Please indicate preferred date by placing an 'X' in one box only.**

1st                  8th                  15th                  22nd                  23rd                  Weekly (Every Friday)

### The Direct Debit guarantee

This guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the scheme is monitored and protected by your own Bank or Building Society.

If the amounts to be paid or the payment dates change, Blaenau Gwent CBC will notify you 10 working days in advance of your account being debited or as otherwise agreed.

If an error is made by Blaenau Gwent CBC or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.

You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us at: **Revenues Section, Blaenau Gwent County Borough Council, General Offices, Ebbw Vale, NP23 6DN.**